

NATIONAL SWALLOW CLASS ASSOCIATION



RULES

January 2009

1 Title

The full title of the Association shall be the National Swallow Class Association.

2 Objectives

The objectives of the National Swallow Class Association are

- (a) To represent the interests of the Owners of Swallow Class boats and of those that sail in them.
- (b) To co-operate with the RYA in matters related to the Class Rules.
- (c) To organise an annual Swallow Class Championship.
- (d) To liaise with organisations that provide Swallow Class racing.
- (e) To facilitate the building of new Swallow Class boats, including the provision of RYA approved moulds.
- (f) To award and maintain the trophies belonging to the Association.
- (g) To promote sailing and racing in Swallow Class boats.

3 Terms and Definitions

NSCA	National Swallow Class Association.
RYA	Royal Yachting Association
Committee	The elected and co-opted members of the NSCA Committee
NSCA rules	These rules
Class Rules	The National Swallow Class Rules, primarily the specification and measurement rules of the boat.
Owner	A person with a financial interest in a boat, including sharing in the capital value or the expenses of the boat.

4 Relationship with Royal Yachting Association

- (a) The RYA is the authority for the National Swallow Class and, in accordance with the Class Rules, will co-operate with the NSCA in matters concerning the Class Rules.
- (b) The Class Rules are published by the RYA.
- (c) The NSCA shall affiliate to the RYA.

5 Membership and Voting Rights

- (a) There are two classes of membership:
 - Full Member, open to present and past Swallow sailors, both helms and crews.
 - Associate Member, open to anyone with an interest in the Swallow Class.

- (b) All Owners of a boat shall be full members of the NSCA. However, when a boat has more than four Owners, at least four of the Owners shall be full members and all other Owners shall be associate members; additionally, when Owners are married, one of them may be an associate member.

Class Rule B.1.3 reads:

All owners of the boat shall be current members of the NSCA as prescribed in the rules of the NSCA.

- (c) On any resolution to change the Class Rules or this NSCA rule, the Owners of each Swallow shall have one vote between them, irrespective of the number of Owners. On all other matters, each full member shall have one vote.

6 Management

- (a) The NSCA shall be managed by the Committee.
- (b) The NSCA Committee shall comprise
- Chairman
 - Honorary Treasurer
 - Honorary Secretary
 - The Swallow Class Captains of RYA affiliated clubs with regular weekend racing for Swallow Class boats
 - Not more than four others, who shall be full members of the NSCA
- (c) All members of the Committee, except the Class Captains, shall be elected by the full members at an AGM.
- (d) The chairman and the four other members, unless proposed otherwise, shall be elected for a three year term, provided they are not elected for more than three years in any four year period.
- (e) The Committee may co-opt any other person to serve on the Committee. Co-opted members shall have a vote provided they are full members of the NSCA.
- (f) The quorum for a committee meeting is four, including co-opted members.
- (g) The Committee shall arrange an annual championship for the Swallow Class. It shall select a location and a host club to run the event and make all necessary arrangements for the event with the host club.
- (h) The Committee shall arrange an AGM in January each year at an appropriate location.
- (i) The Committee may arrange an EGM when it considers there is a matter of pressing importance to be decided by the members.
- (j) The Committee shall arrange an EGM within six weeks of receipt by the chairman or honorary secretary of a written request from at least fifteen full members stating the proposal to be put to the EGM.
- (k) The Committee shall ensure that RYA approved Swallow class moulds owned by the NSCA are available and in a condition suitable for building a new Swallow.
- (l) The Committee shall decide and publish the mould fee payable for use of the moulds owned by the NSCA by the boat owner(s) on each new hull manufactured.
- (m) The Committee shall meet as required to carry out its duties.

7 Power of the Committee

The Committee is empowered to perform all management functions and administration of the class and the class rules provided that

- (a) It conforms to the NSCA objectives in rule 2 above.

- (b) Any change proposed to the Class Rules that will affect the performance of a Swallow is submitted to and approved by an AGM or EGM before the RYA is requested to make the change.
- (c) Any change proposed to the NSCA rules, but not the addenda to them, is submitted to and approved by an AGM or EGM.

8 Conduct of General Meetings

- (a) Notice of an annual general meeting (AGM) or an extraordinary general meeting (EGM) shall be in writing and dispatched by post or email at least four weeks before the date of the meeting.
- (b) The notice shall include the agenda, details of each proposal on the agenda and, when appropriate, nominations for NSCA officers and Committee.
- (c) Proposals and nominations for inclusion on the agenda shall be submitted in writing by post or email to the honorary secretary in sufficient time to be included on the agenda.
- (d) The decisions at a general meeting shall be limited to matters on the agenda.
- (e) Decisions shall be made by a simple majority of eligible votes as rule 5 above. However, in exceptional circumstances, the chairman may order a postal or email ballot of all members.
- (f) Votes at a general meeting may be cast by proxy. Proxies shall be in writing and shall reach the honorary secretary at least 48 hours before the meeting commences.
- (g) At a general meeting the quorum shall be twenty full members.

9 Subscriptions

- (a) Subscriptions for each class of member shall be determined by the Committee.
- (b) Subscriptions shall be due on 1st March annually for the period to the end of the following February. However, subscriptions paid by members joining after 1st January in any year shall be for the period to the end of February in the following year.
- (c) The Committee may specify reduced subscriptions when paid by bank standing order.
- (d) When a subscription has not been paid within 60 days of the date due, the member shall cease to be a member unless decided otherwise by the Committee.

10 Accounts

The Committee shall ensure that

- (a) True records are kept giving particulars of and explanations for all monies received and expended by the NSCA.
- (b) Membership and subscription records are kept.
- (c) Annual financial statements are prepared showing the surplus or deficit for the year to 31st October and the financial position of the NSCA at the year end.
- (d) The annual financial statements are presented to the AGM following the year end.

11 Communications

- (a) Communications to members from the chairman, honorary secretary or any other person acting on behalf of the NSCA may be sent by post or email.
- (b) It is the responsibility of each member to provide a current email address to the honorary secretary or to the relevant Swallow class captain.
- (c) Individual members may apply to the honorary secretary to receive all communications through the postal system; the Committee, at its sole discretion, may agree to any such request.

ADDENDUM 1

EVENT RULES

All Events

During the racing season, Swallows shall normally be kept on moorings. They are not to be dry sailed.

Major Events

A. Major Events for the Swallow Class are the following:

- Norman Moore Trophy, an Itchenor SC open meeting
- National Swallow Class Championship
- Cowes Week, the week long series and individual races during the week

The Committee may add to or delete from the list of major events at any time.

B. At the championship and at other events for which trophies and prizes are awarded by the NSCA, a boat and her helm shall comply with the rules in this addendum. When a boat fails to comply with these rules, she shall not be eligible for any trophy or prize.

C. After the start of the first race of a major event, a boat shall not be taken out of the water except to effect necessary repairs. When a boat is taken out of the water, this fact and the reasons for doing so, shall be declared promptly and in writing to the race committee.

D. While racing¹ at major events, the helm of a boat shall be a current full member of the NSCA.

Owners should note that a boat's certificate becomes invalid if there is a change to any item recorded on the certificate in accordance with class rule A.11. This will include the registered Owner ceasing to be an Owner and any change in the weight of correctors.

If all Owners have not paid the subscription due for membership of the NSCA, as required in NSCA rule 5(b), their boat will not be eligible to race.

¹ As defined in the Racing Rules of Sailing

ADDENDUM 2

FEES AND SUBSCRIPTIONS

Correct at 21 January 2009

Membership Subscriptions

Annual Subscription	Paid by banker's standing order	Paid by cheque or in cash
Full Member	£35	£50
Associate Member	£10	£15

In addition to boat Owners who are required to be members (see addendum 1), all those who helm regularly are encouraged to be full members and all others who sail regularly are encouraged to support the class as associate members.

Mould Fee

Mould Fee	
Payable for use of the moulds owned by the NSCA on each hull manufactured, as class rule A.9.	£750

The Committee may reduce this fee if only one mould is used.
Currently this fee is not subject to value added tax.

Owners are reminded that neither the mould fee nor any fees and expenses charged by a measurer are likely to be included in a quotation for building a Swallow.

ADDENDUM 3

SWALLOW CLASS TROPHIES

Correct at 21 January 2009

National Championship Trophies

All these trophies are owned and awarded by the National Swallow Class Association.

Trophy	Awarded to	Winner 2008
Royal Corinthian YC Trophy	National Championship winner	Skua
Bang Wedgewood Bowl	Second placed boat overall	Gwaihir
Wolfe Memorial Salver	Highest placed boat in all races on first day	Skua
Mossman Cup	Highest placed boat in all races on second day	Gwaihir
Fractured Hip	Highest placed boat overall with combined crew age of 170 years or more	Migrant
Thurne Tankard	First lady overall	Prue Roome

These trophies are awarded at the conclusion of the event.

Other Trophies

Household Division YC Regatta

The Third Guards Trophy is presented to the winner of the Swallow race in the Household Division Regatta, normally held at Cowes on the Saturday before the start of Cowes Week.

In recent years, the winning crew have been invited to receive the trophy at a champagne reception in the Royal Yacht Squadron on the evening of the race.

Winner 2008: Boomerang

Cowes Week Trophies

These trophies, apart from the Tom Thorneycroft Challenge Cup and the Ratsey Memorial Trophy, are owned and awarded by the National Swallow Class Association.

Trophy	Owner	Awarded to	Winner 2008
Boomerang Salt	Association	Winner of race on 1 st Saturday	Skua
Tom Thorneycroft Challenge Cup	Royal Thames YC	Winner of Sunday race	Skua
Ratsey Memorial Trophy	Royal London YC	Winner of Monday race	Solitude
Tomahawk Trophy	Association	Winner of Tuesday race	Skua
Swifts Prize	Association	Winner of Wednesday race	Skua
Calcott Reilly Bowl	Association	Winner of Thursday race	Skua
Interim Dividend	Association	Winner of Friday race	Skua
Captains Prize	Association	Winner of race on 2 nd Saturday	Solitude
Freemantle Trophy	Association	Winner for week	Skua
Freemantle Bowl	Association	Runner-up for week	Migrant
Avocet Bowl	Association	Highest placed lady in week	Prue Roome
Lord Mayor's Picture	Association	At discretion of Class Chairman	Jeremy Buckwell

The Lord Mayor's Picture, presented by Robert Finch in 2004 when he was Lord Mayor of London, is awarded at the discretion of the Chairman of the National Swallow Class Association to any boat or competitor participating in Cowes Week.

The Boomerang Salt, presented by Jeremy Buckwell in 2004, was initially awarded for a passage race to Cowes. Since 2005, the trophy is awarded to the winner of the race on the first Saturday.

The Avocet Bowl, presented by John Houghton in 2006, is awarded to the highest placed lady (helm or crew) racing in the Swallow Class in Cowes Week. Each lady shall score the results of the boat in which she raced; this might not be the same boat in all races. When she did not compete in a race her score shall be DNS. The points scored for each race, number of races to count and method of breaking ties shall be as stated for boats in the Cowes Week sailing instructions. If more than one lady has the same overall score and the tie cannot be broken, the trophy shall be shared between them.

All Cowes Week trophies are awarded at the National Swallow Class Association AGM in January the following year except for

- (a) The Tom Thorneycroft Challenge Cup which is awarded at the Royal Thames YC prize-giving dinner in London in November.
- (b) The Ratsey Memorial Trophy which is awarded at the Royal London YC in Cowes during Cowes Week.